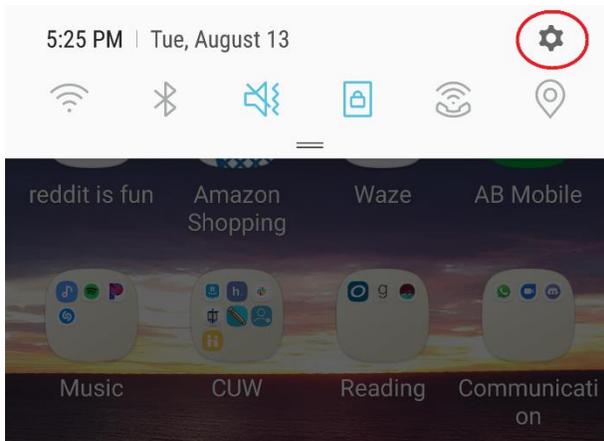
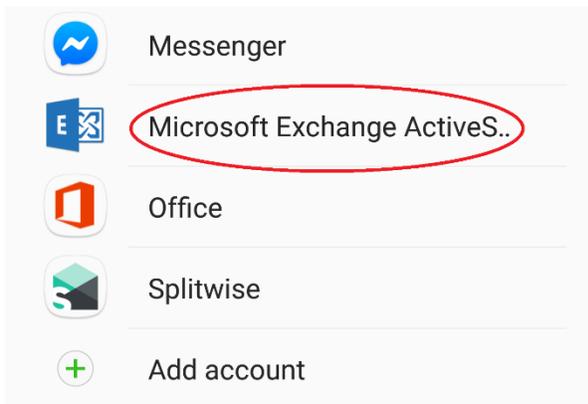


# Email Setup on Android Phone

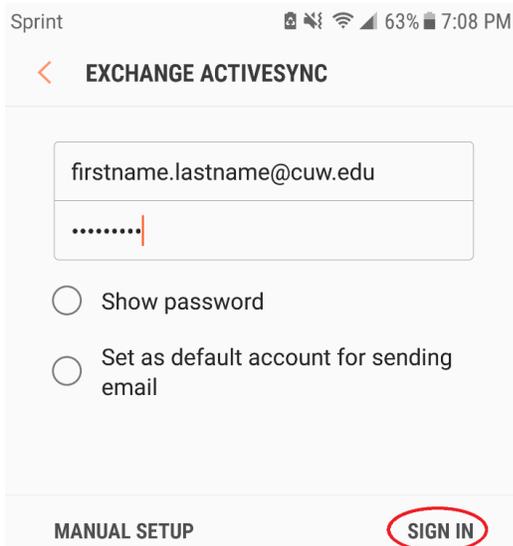
1. Click on Settings. Tap **Accounts and Passwords** and select **Add Account**.



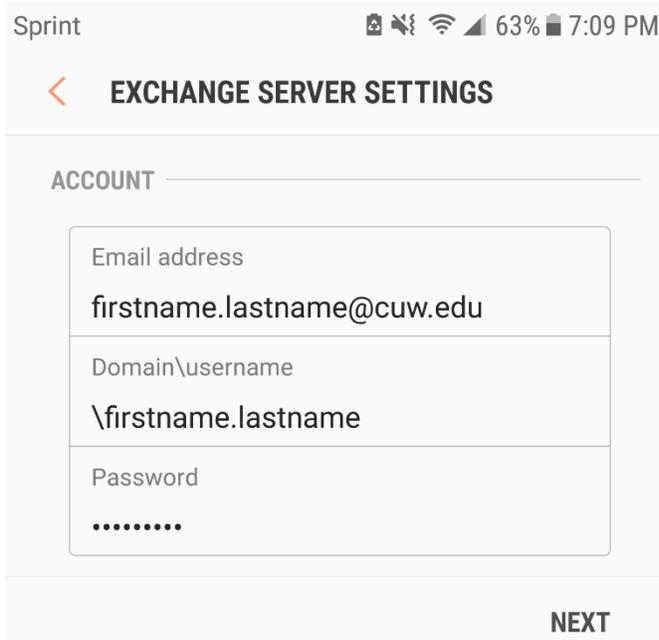
2. Select **Microsoft Exchange**.



3. Enter Concordia email as well as your Portal Password. Tap **Sign In**.



4. If it fails to connect, keep the previously entered information. Under **Domain\Username** enter your **CUW email** after the backwards slash. Select **Next**.



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< EXCHANGE SERVER SETTINGS

ACCOUNT

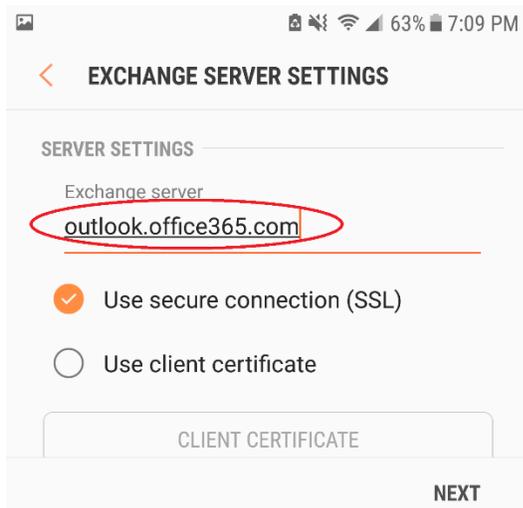
Email address  
firstname.lastname@cuw.edu

Domain\username  
\firstname.lastname

Password  
.....

NEXT

5. Under Exchange Server enter **outlook.office365.com**. Select **Next** to sign in.



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< EXCHANGE SERVER SETTINGS

SERVER SETTINGS

Exchange server  
outlook.office365.com

Use secure connection (SSL)

Use client certificate

CLIENT CERTIFICATE

NEXT

6. Select **Activate**. If asked, create a name for your new email.